

## REACH Board Meeting

11-15-16

### Attendees:

Heather Dratwa, Kelly Mettler, Jack Waters, Brett Barton, Jeremy Priest (phone conference). Diana Boling, Amy Hutchinson, Danielle Poe, Joyce Dennis, Danielle Ratcliff and Heather Gibson.

Presentation Russ Newman, Nationwide-

Mr. Newman shared information on 403B non-profit plan for staff benefits. This plan operates similar to a 401K. American Pension Advisories will assist directors to come up with a plan and file documentation on REACH behalf. (see attachment). Board approved moving forward with the 403B option for REACH.

### New Business:

Board vacancy Katie Lewis, community member can no longer serve as a board member.

Joyce Dennis, proposed new board member for REACH, community member. Joyce introduced herself. Joyce is raising her great-grandchildren. She felt lead to come back to Greenfield. Board approved new member.

Board approved last meeting minutes from October 2016 as written.

Financial report-

Ending balance in October \$36.91 from October 2016. MIECHV grant money not received until November

Current balance as of 11-15-16 is \$22813.72. This includes \$15000 on loan for grant application approval.

Received \$7813.72 from MIECHV on 11-10-16.

Board approved treasurer's report as stated.

REACH application for providership for (county region). Adams, Brown, Highland and Ross County. Application needed \$15000.00 in account for providership to be considered. Concerns that the Ross County Health District will drop HMG because their levy did not pass. This could create an additional 70 families who need Help Me Grow services.

Counseling Center has not gotten back to Heather regarding billing. Friel stated that she outsources billing and cannot bill. Meeting scheduled with PARS and Jonathon Bennett.

Heather mentioned that she would like to hold a conference at Butler Springs. Move forward after Hope over Heroin. Key note speaker (Sheila Ray Charles).

**Old Business:**

Employee benefit package-

Plan options (page 37 MMO). Medical Mutual for dental and vision. Brett would like to table employee package to look at other options until the next meeting.

Internal Quality Control REACH policies and procedures accepted with no change.

REACH audit questions answered. Cannot file ODMHS application until REACH is in operation for two months. Will work on additional policies and present at December's meeting.

Grant applications requiring CEO and COO in title only. Contracts written for Danielle and Heather with in-kind services only so they can apply for grants on behalf of REACH.

Zoho did not have an option for payroll on forms. Board approved using quick books and paying the \$69.00 monthly fee.

MIECHV employees cannot have contract providers; they now need to be hired through REACH. Laurie and Poe will meet with HR to get the employee paperwork completed.

Update on community outreach (see October meeting minutes).

Danielle and Heather have met several times with Greg Delaney. He is director at Woodhaven which is an inpatient facility. He is interested in working with REACH in the future.

Jeremy stated that he needs to step down in the board position. Jeremy filled the position of law enforcement and we will need to fill that position representing that area. The board thanked Jeremy for the time he assisted the board.

Annual Budget- Approved budget as written.

Fiscal policy discussed. Fiscal policy requires additional signatures on bank account. Proposed adding Heather Gibson and Danielle Ratcliff as additional signers. Approved by the board as proposed.

Discussed the need for strategic planning meeting. Current committee will include Jack, Danielle, Heather, Amy and Diana.

Heather and Kelly will meet regarding the SUTQ training application and objectives.

Employee handbook code of ethics approved

## **Grant updates-**

### Drug Coalition Grant (Interact for Health)

\$30000.00

\$20000.00 REACH money and \$10000 for the Highland Co Health Department for Narcan training and distribution. Will provide children of trauma training, my generation RX training for Opiate education.

### Sexual Abuse Prevention Grant

Update at the next month's meeting.

### Ohio Children's Trust fund

Did not receive the grant.

### Ohio Office of Criminal Justice services

\$50000.00 for after school programming in ADAMS Co.

### Drug Free Community Grant

Mentorship and certification in prevention. Submit for Highland and Adams.

## **Board follow-up**

- Bio or resume needed for all board members for a grant.
- Board and staff Christmas party Dec 20<sup>th</sup> at 6:30 PM. Bring a dozen cookies for an exchange.
- Next Board meeting 12-6-16 at 6:30 PM
- Strategic plan committee meeting 12-5-16 at 5:30 PM. Committee includes: Amy, Diana, Jack, Danielle and Heather.
- Brett will obtain additional quotes for vision, life and dental for staff.

Kelly Mettler, REACH Secretary